

Rotary District 5220

Livescan Form Instructions.

A list of locations where you can be live scanned is available at:

<https://oag.ca.gov/fingerprints/locations>

All the highlighted fields must be completed. Use the tab key to navigate the fields. The two fields that have red borders have drop down lists.

Reason: If you are being live scanned for a particular activity such as RYLA, Youth Exchange, or Interact please select the appropriate reason. If you are being live scanned because you are a Rotary Member and have contact with youth as a Rotarian, please select Club Service. You may also type in a different reason.

Club: Please select the club you are a member of or the club with which you are associated. If your club is not listed, you may type in the name.

The rest of the fields are self-explanatory. Please enter all the requested information. The font size will adjust as you enter data.

If you are using Adobe Acrobat reader, you must print the form. The form cannot be saved unless you are using either Adobe Acrobat Standard or Pro. Take the completed form to where you are going to be live scanned. There may be a "rolling" fee, some local law enforcement agencies may waive the fee. The "rolling fee" ranges between \$20 to \$45. There is also an FBI fee of \$15. There should be no other fees.

After you have been live scanned, please email the completed form to me at chalford1019@icloud.com.