

RESOLUTION 2023-02

District Governor Advances

Resolution submitted by the 2022-2023 Budget and Finance Committee

Background: This resolution will be an addition to our Policies and Procedures under Section E, subsection #8 to provide advance budgeted funds to members of the District Governor Line for the purpose of performing their respective duties, thereby easing their personal financial needs.

Current language in District 5220 Policies & Procedures:

V. DISTRICT FINANCES

E. EXPENDITURE OF DISTRICT FUNDS

- 7) District expenditures for the purpose of travel to the District Conference, Zone Institute, International Convention, and International Assembly, PETS or any other such meeting of Rotary by the DG, the DGE or the DGN shall be limited to those funds allocated in the District Budget for such purposes. (The amount budgeted should be designed to cover major expenses, but the amount finally budgeted is the maximum that can be expended without approval of the Budget and Finance Committee as specified above). The payment of unbudgeted funds for travel by the designated district officers may be made only if prior approval has been received from the District Budget and Finance Committee and the necessary adjustments to the budget to cover such expenses have been made.

Proposed change:

V. DISTRICT FINANCES

E. EXPENDITURE OF DISTRICT FUNDS

- 8) Each member of the District Governor Line (DGL); District Governor (DG), District Governor Elect (DGE) and District Governor Nominee (DGN), shall have the option to request advances of budgeted funds meant to cover expenses related to performing their district roles and responsibilities.

Each of these advances is limited to 25% percent of the year's total budgeted funds. Allowed percentages will be reviewed and, if needed, adjusted by the Budget and Finance Committee every three years. After the first request, before there are any subsequent advances, receipts substantiating expenses and a district reimbursement form detailing the covered expenses must be submitted and approved as per District policies.

Action: Review and consider for adoption effective July 1, 2023.